



Arnold Schwarzenegger
Governor

April 23, 2010
22M:344:da:1065

Ms. Sandra Harmsen, Director
San Bernardino County
Workforce Development Department
215 North D Street, Suite 301
San Bernardino, CA 92415

Dear Ms. Harmsen:

AMERICAN RECOVERY AND REINVESTMENT ACT
PROGRAM REVIEW
FINAL MONITORING REPORT
PROGRAM YEAR 2009-10

This is to inform you of the results of our review for Program Year (PY) 2009-10 of the San Bernardino County Workforce Development Department's (WDD) activities funded by the American Recovery and Reinvestment Act of 2009 (ARRA). We focused this review on the following areas: program administration, local level monitoring, management information system/reporting, incident reporting, nondiscrimination and equal opportunity, grievance and complaint system, and program operations including ARRA activities and participant eligibility.

This review was conducted by Mr. Dave Ajirogi from April 5, 2010, through April 8, 2010.

Our review was conducted under the authority of Sections 667.400 (a) and (c) and 667.410 of Title 20 of the Code of Federal Regulations (20 CFR). The purpose of this review was to determine the level of compliance by WDD's with applicable federal and state laws, regulations, policies, and directives related to the ARRA grant.

We collected the information for this report through interviews with WDD representatives, service provider staff, and WIA/ARRA participants. In addition, this report includes the results of our review of sampled case files, WDD's response to Sections I and II of the ARRA Program On-Site Monitoring Guide, and a review of applicable policies and procedures for PY 2009-10.

BACKGROUND

For PY 2009-10, WDD was allocated: \$3,129,063 to serve 13,765 adult participants; \$7,141,256 to serve 742 youth participants; and \$5,567,980 to serve 5,112 dislocated worker participants.

For the quarter ending December 31, 2009, WDD reported the following expenditures for its ARRA funded activities: \$3,129,063 for adult participants; \$6,189,601 for youth participants; and \$2,147,683 for dislocated worker participants. In addition, WDD reported the following enrollments: 7,522 adult participants; 705 youth participants; and 1,128 dislocated worker participants. We reviewed 51 case files for the adult, dislocated worker and youth participants enrolled in ARRA funded activities as of April 5, 2010 through April 8, 2010.

PROGRAM REVIEW RESULTS

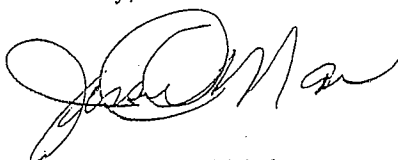
We conclude that, overall, WDD is meeting applicable ARRA requirements concerning its program operations.

This report contains no findings or concerns; therefore, we are issuing this report as the final report.

Because the methodology for our monitoring review included sample testing, this report is not a comprehensive assessment of all of the areas included in our review. It is WDD's responsibility to ensure that its systems, programs, and related activities comply with the ARRA grant program, federal and state regulations, and applicable state directives. Therefore, any deficiencies identified in subsequent reviews, such as an audit, would remain WDD's responsibility.

Please extend our appreciation to your staff for their cooperation and assistance during our review. If you have any questions regarding this report or the review that was conducted, please contact Ms. Jennifer Shane at (916) 654-1292.

Sincerely,



JESSIE MAR, Chief
Compliant Monitoring Section
Compliance Review Office

cc: Steven Amezcua, MIC 50
Jose Luis Marquez, MIC 50
Daniel Patterson, MIC 45
Georganne Pintar, MIC 50